



Université 
de Montréal

 UNIVERSITÉ
LAVAL

HEC MONTRÉAL

DISSEMINATION FUND – 2008A

1. Objective

Given the importance of disseminating the work of its PhD students, CRIMT will offer a certain number of travel grants to high profile conferences so that its most advanced students can present research results generated in the context of CRIMT's SSHRC-MCRI project. As part of a pilot project, CRIMT is now considering applications for travel support from students who have submitted a proposal to the *Canadian Industrial Relations Association* annual conference (Vancouver, June 4-6, 2008) or the annual meeting of the *Canadian Law and Society Association* (Montreal, May 29th to June 1st, 2008).

2. Value

The grant can only be used to refund (upon presentation of the original receipts) **registration fees, lodging expenses** (refund up to CAD \$ 100 CAN per day for the total number of days of the event plus one. For example, in the case of the 2008 CIRA conference, a maximum of four nights will be reimbursed (3 to 6th of June, 2008)) and **travel expenses** (train, plane, bus or other) by the most economic means of transportation (up to CAN \$ 1 000). All other expenses will not be reimbursed.

3. Candidates

All students who have a Canadian passport or those who are permanent residents, as well as all full-time foreign students registered in a Canadian university can submit an application if they meet the conditions of eligibility.

Note : A student cannot receive more than **two** travel grants during the course of his or her PhD program and can only receive **one** grant per calendar year.

4. Eligibility

- Be registered full-time in a PhD program **at the time** of the conference;
- Have completed your comprehensive exams **at the time** of the conference;
- Be supervised or co-supervised by one of CRIMT's co-researchers;
- Be integrated into one of the sub-projects identified in CRIMT's SSHRC-MCRI research project and present research results that are related to both your thesis **and** the sub-project to which it is linked;
- Have submitted a proposal (paper communication, posters are not covered by this program) to the conference **before** submitting an application. **Note**: No advance refund will be issued (ex. for transportation) without a written confirmation that the student's proposal has been accepted for presentation and no *post facto* refund will be issued without a written proof of participation at the conference;
- Be the first author (or co-author) of the communication and be the presenter. **Note** : If there is more than one author, only one can receive a *CRIMT dissemination fund* travel grant to present it;
- Detail the publication strategy for your paper (ex. conference proceedings, journals, etc). The students receiving the award will have to provide a copy of their text to CRIMT (so that it can be read by peers – professors and students) within four (4) months of the conference presentation or one (1) month before the submission deadline

(if the date is specified – ex. conference proceedings), whichever is the first deadline. The internal peer review process is aimed at improving the text before it is submitted for publication. Students who have already received a grant from the *dissemination fund* will have to prove that they have submitted their text for publication in accordance with the strategy envisaged in their first grant application;

- Submit or undertake to submit (if the closing date of competition proves to be later) an application to any student travel fund offered by the conference organizers or similar program within your own university (faculty, department or other) except, in the latter case, if the candidate intends to solicit a grant for another conference. **Note** : If you obtain funding from more than one source, the total amount of your CRIMT award will take into account the amounts obtained elsewhere and cannot exceed 100% of actual travel costs;
- Candidates' application should include the following documents:
 - The completed travel grant form, dated and signed (including the title, location and exact dates of the conference, the Website address of the conference when available, the link between your thesis and the theme of the conference and the relevance of the conference to your SSHRC-MCRI sub-project, the title of the communication, the name of the first author and, if applicable, of the co-author, the publication strategy, the amount of the registration fee and a description of any complementary funding strategies).
 - A letter of recommendation from the thesis (co)supervisor, in which he or she will detail the relevance of the conference at this stage of the student's research program, specify the nature of the link between the student's presentation and the development of the sub-project (SSHRC-MCRI) to which the student's thesis is linked, and validate the information given by the student regarding complementary funding strategies.
 - A copy of the abstract (proposal) submitted to the conference.
 - Written proof that the proposal was accepted for a presentation at the conference. Candidates who won't yet be able to attest that their proposal has been accepted at the time of their application will have to do so before any advance or *post facto* request for refunds.
 - A complete CV, including mailing and email addresses.
 - A copy of your university transcripts of academic results, including the most recent one.

5. Deadline

Please send all required documents at the latest on **March 20th 2008**, to Nicolas Roby, CRIMT's Dissemination Fund 2008A Competition, École de relations industrielles, Université de Montréal, C.P. 6128, Succ. Centre-Ville, Montréal, QC, H3C 3J7.